



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Annual Members' Meeting

Bloomington/Normal Fall Training Conference: Wednesday, 02 November 2022

- I. Roll Call:** Daniel Sheline (President); Shelith Hansbro (Vice President); Mike Lukas (Secretary); Felipe Zavala (Treasurer); Patrick Firman (Director); Nicole Haase (Director); Richard Hart (Director); Brigette Trembly (Director); Jennifer Ward (Director)
- II. Call to Order:** 13:00 Hours
- III. Approval of Minutes & Reports:**
 - a. Board of Directors Meeting Minutes from 26 September 2022.
 - i. Motion: Felipe Zavala
 - ii. Seconded: Patrick Firman
 - iii. Unanimous Approval
- IV. Reports:**
 - a. President (Daniel): Will cover items under old business.
 - b. Vice President (Shelith): IDOC will have three facilities in Orlando in January for ACA hearings.
 - c. Treasurer (Richard & Felipe): As of 02 November 2022
 - i. Chase Account Balance: \$900.05
 - ii. PayPal Account Balance: \$2,277.25
 - iii. Total is \$3,177.30
 - d. Secretary (Mike): No Report

- e. Past President (Jerry): No Report
- f. Directors:
 - i. Patrick Firman: No Report
 - ii. Nicloe Haase: No Report
 - iii. Richard Hart: No Report
 - iv. Kevin Lyons: No Report
 - v. Brigitte Trembly: No Report
 - vi. Jennifer Ward: No Report
 - vii. Jennifer Zakaras: No Report

V. Old Business:

- a. 2022 Fall Training Conference Review – The Board held a discussion and reviewed the conference and discussed feedback and ideas for the next conference. A survey regarding the conference will be emailed to attendees to get their feedback and ideas for future presentations.
- b. Bylaws Update – There are several issues that need to be addressed when the Bylaws are updated. The first item to address is how often and when conferences will be held. Second item to address is residency for Board members. Current Bylaws state that you must be a resident of Illinois to be on the Board. It should be considered to allow residency out of state but being required to work in Illinois. Third item to consider is reviewing the position of Registered Agent for ICA. Currently, anyone could be the Registered Agent. This position should be filled by the Secretary because there are forms that have to be filed with the Secretary of State as the Registered Agent and this task is now being handled by the Secretary.
- c. ICA Officers Appointments – Motion by the Directors to appoint the following to the Officers positions for the next two years:
 - i. President – Daniel Sheline
 - ii. Vice President – Shelith Hansbro
 - iii. Secretary – Jason Hall
 - iv. Treasurer – Jose Prado
 - v. Director – Felipe Zavala

- 1. Motion: Patrick Firman

2. Seconded: Nicole Haase
3. Approval by Directors

VI. New Business: None

VII. Meeting Adjournment: 13:36 Hours

a. Motion to adjourn meeting:

- i. Motion: Shelith Hansbro
- ii. Seconded: Patrick Firman
- iii. Unanimous Approval