



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors Meeting

Teleconference: Monday, 30 December 2019, 09:00 Hours

- I. Roll Call:** Daniel Sheline (President); Mike Lukas (Secretary); Jerry Butler (Past President); Jim Thomas (Director); Jennifer Zakaras (Director)
- II. Call to Order:** 09:09 Hours
- III. Approval of Minutes & Reports:**
 - a. Board of Directors Meeting Minutes from 25 September 2019.
 - i. Motion: Daniel Sheline
 - ii. Seconded: Jerry Butler
 - iii. Unanimous Approval
- IV. Reports:**
 - a. President (Daniel): Will report under old business.
 - b. Vice President (Steve): No Report
 - c. Treasurer (Richard): As of 30 December 2019
 - i. Chase Account Balance: \$8,039.78
 - ii. PayPal Account Balance: \$1,578.04
 - iii. Total is \$9,617.82
 - d. Secretary (Mike): Working on getting sales tax exemption for ICA from the State of Illinois. IRS was contacted to get a letter needed from them to submit with application to the state. Once letter is received, the application

will be sent to the state.

- e. Past President (Jerry): Working on making contact with IDOC to see if the Director would be interested in speaking at the conference.
- f. Directors:
 - i. James Edwards: No Report
 - ii. Kevin Lyons: No Report
 - iii. Jim Thomas: No Report
 - iv. Jennifer Zakaras: No Report

V. Old Business:

- a. Wisconsin Corrections Association (WCA) Joint One-Day Session – President Sheline will make contact with WCA about planning for the conference at the ACA Conference in January.
- b. Samuel Sublett Jr. Award – Jim Thomas working on getting things set up for the award to be given out at the conference. During last meeting Jerry Butler suggested that we may want to look at identifying someone in county corrections that an award can be named after to present at conferences. Steve Laudick is doing some research on this topic and to date has not found someone to consider.
- c. Student Involvement – Jim Thomas working on putting something together for a student papers contest and having a discussion panel for students covering careers in the corrections field. He will continue researching and report back to the Board.
- d. Bloomington/Normal location for 2020 Conference selected by Board. The contract with the hotel has been signed. The Board discussed the agenda for the conference and is finalizing workshops and speakers. Registration information on the conference will be going out to membership this week. Exhibitor information was sent out to potential exhibitors.

VI. New Business

- a. None

VII. Meeting Adjournment: 09:40 Hours

- a. Motion to adjourn meeting:
 - i. Motion: Daniel Sheline
 - ii. Seconded: Jennifer Zakaras
 - iii. Unanimous Approval