



ILLINOIS CORRECTIONAL ASSOCIATION

PO Box 4737

Chicago, IL 60680-4737

www.Illinois-Correctional-Association.com

info@illinois-correctional-association.com

Illinois Correctional Association / Board of Directors Meeting

Video Conference: Friday, 18 February 2022, 16:00 Hours

- I. Roll Call:** Daniel Sheline (President); Mike Lukas (Secretary); Felipe Zavala (Treasurer); Jerry Butler (Past President); John Burle (Director); Patrick Firman (Director); Nicloe Haase (Director); Richard Hart (Director); Kevin Lyons (Director); Brigette Trembly (Director); Jennifer Ward (Director)
- II. Call to Order:** 16:06 Hours
- III. Approval of Minutes & Reports:**
 - a. Annual Members Meeting Minutes from 20 October 2021.
 - i. Motion: Patrick Firman
 - ii. Seconded: Daniel Sheline
 - iii. Unanimous Approval
- IV. Reports:**
 - a. President (Daniel): Will cover under Old and New Business.
 - b. Vice President (Shelith): No Report
 - c. Treasurer (Richard): As of 18 February 2022
 - i. Chase Account Balance: \$3,841.31
 - ii. PayPal Account Balance: \$2,277.25
 - iii. Total is \$6,118.56
 - d. Secretary (Mike): The open Treasurer position and four Directors positions will be filled under new business. Once they are appointed,

updated forms will be sent in next week to ACA and the Secretary of State to advise them of the new officers on the Board.

e. Past President (Jerry): No Report

f. Directors:

i. Patrick Firman: No Report

ii. Richard Hart: No Report

iii. Kevin Lyons: No Report

iv. Jennifer Zakaras: No Report

V. Old Business:

a. HELPER Act Endorsement – President Sheline drafted an endorsement letter and sent it to Commonwealth Strategic Partners as approved by the Board at the last meeting.

VI. New Business:

a. New Board Members – There was an open Treasurer position and four Directors positions on the Board. Since there was one person that applied for the Treasurer position and four people that applied for the Directors positions, an election will not need to be held and the positions can be filled by appointment of the Board. The positions will be filled by the following appointments’:

i. Treasurer – Felipe Zavala

ii. Directors – John Burle, Nicole Haase, Brigette Trembly, and Jennifer Ward

iii. Motion to appoint the above noted to the Treasurer and Directors positions:

1. Motion: Kevin Lyons

2. Seconded: Richard Hart

3. Unanimous Approval

b. 2022 Fall Training Conference – Discussion held about the training conference. Need to come up with a theme, review costs for attendees and exhibitors, and start coming up with ideas for presentations and presenters.

- c. 2021 Tax Filing – Need to contact Seldon Fox to have them file the 2021 tax paperwork. Felipe will be contacting them.
- d. Zoom Meeting Fee – Need to investigate the cost of getting a pro membership for the ICA Board to host Zoom meetings with unlimited time.

VII. Meeting Adjournment: 16:35 Hours

- a. Motion to adjourn meeting:
 - i. Motion: Richard Hart
 - ii. Seconded: Patrick Firman
 - iii. Unanimous Approval