



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors Meeting

Teleconference: Monday, 16 March 2020, 15:00 Hours

- I. Roll Call:** Daniel Sheline (President); Richard Hart (Treasurer); Mike Lukas (Secretary); Jerry Butler (Past President); Jim Thomas (Director); Jennifer Zakaras (Director)
- II. Call to Order:** 15:05 Hours
- III. Approval of Minutes & Reports:**
 - a. Board of Directors Meeting Minutes from 30 December 2019.
 - i. Motion: Jim Thomas
 - ii. Seconded: Dan Sheline
 - iii. Unanimous Approval
- IV. Reports:**
 - a. President (Daniel): Will cover under old business
 - b. Vice President (Steve): No Report
 - c. Treasurer (Richard): As of 16 March 2020
 - i. Chase Account Balance: \$7,771.78
 - ii. PayPal Account Balance: \$1,578.04
 - iii. Total is \$9,349.82
 - d. Secretary (Mike): Our application for sales tax exemption was sent into the State of Illinois Department of Revenue in January. A letter dated 02

March 2020 from the State of Illinois Department of Revenue denied our sales tax exemption application because they say ICA does not meet their requirements of a charitable organization. The denial can be appealed, and an administrative hearing requested. Due to the minimal amount of sales tax ICA pays to the State of Illinois, it was recommended by the Secretary that we do not file an appeal. Discussion was held among the Board and all were in agreement of not filing an appeal.

- e. Past President (Jerry): No Report
- f. Directors:
 - i. James Edwards: No Report
 - ii. Kevin Lyons: No Report
 - iii. Jim Thomas: No Report
 - iv. Jennifer Zakaras: No Report

V. Old Business:

- a. Wisconsin Corrections Association (WCA) Joint One-Day Session – President Sheline has not heard back from WCA about planning for the conference.
- b. Samuel Sublett Jr. Award – Jim Thomas will be sending the Board information about the award. The Board will look into renaming the award and possibly having multiple awards.
- c. Student Involvement – Jim Thomas working on putting something together for a student papers contest and having a discussion panel for students covering careers in the corrections field. He will continue researching and report back to the Board.

VI. New Business

- a. Due to the COVID-19 Virus and CDC recommendations, the Spring 2020 Training Conference has been postponed. The Board is working with the hotel to secure a new date for the conference in September or October.

VII. Meeting Adjournment: 15:33 Hours

- a. Motion to adjourn meeting:
 - i. Motion: Jim Thomas

- ii. Seconded: Richard Hart
- iii. Unanimous Approval