



## ***ILLINOIS CORRECTIONAL ASSOCIATION***

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### **Illinois Correctional Association / Board of Directors Meeting**

Teleconference: Wednesday, 25 September 2019, 11:00 Hours

- I. Roll Call:** Daniel Sheline (President); Mike Lukas (Secretary); Kevin Lyons (Director); Jim Thomas (Director); Jennifer Zakaras (Director)
- II. Call to Order:** 11:50 Hours
- III. Approval of Minutes & Reports:**
  - a. Annual Members Meeting Minutes from 20 March 2019.
    - i. Motion: Dan Sheline
    - ii. Seconded: Kevin Lyons
    - iii. Unanimous Approval
- IV. Reports:**
  - a. President (Daniel): Covered under old and new business.
  - b. Vice President (Steve): No Report.
  - c. Treasurer (Richard): As of 27 September 2019
    - i. Chase Account Balance: \$7,276.38
    - ii. PayPal Account Balance: \$1,578.04
    - iii. Total is \$8,854.42
  - d. Secretary (Mike): Covered under old business.
  - e. Past President (Jerry): No Report.

- f. Directors:
  - i. James Edwards: No Report.
  - ii. Kevin Lyons: No Report.
  - iii. Jim Thomas: No Report.
  - iv. Jennifer Zakaras: No Report.

**V. Old Business:**

- a. Wisconsin Corrections Association (WCA) Joint One-Day Session – President Sheline still working on making contact with WCA about planning for the conference and will report back at the next meeting.
- b. Samuel Sublett Jr. Award – Jim Thomas working on getting things set up for the award to be given out next year at the conference. During last meeting Jerry Butler suggested that we may want to look at identifying someone in county corrections that an award can be named after to present at conferences. Steve Laudick is doing some research on this topic and report back at the next meeting because he was unable to attend today.
- c. Student Involvement – Jim Thomas will take the lead on this and start instituting some ideas to reach students when they return to school in the fall. Jim suggested putting something together for a student papers contest and having a discussion panel for students covering careers in the corrections field.
- d. Application for Sales Tax Exemption – Mike is working on getting the information together to submit to the Illinois Department of Revenue for an Illinois sales tax exemption number. He needs the 2018 Annual Report of the Financial Statements for the ICA to submit with the application. Jim Thomas will obtain a copy of the IRS letter regarding federal tax-exempt status to submit with the application.

**VI. New Business**

- a. Bloomington/Normal location for 2020 Conference selected by Board. President Sheline will be contacting two of the hotels in the area for prices.
  - i. Motion: Kevin Lyons
  - ii. Seconded: Jim Thomas
  - iii. Unanimous Approval

**VII. Meeting Adjournment: 11:32 Hours**

- a. Motion to adjourn meeting:
  - i. Motion: Dan Sheline
  - ii. Seconded: Kevin Lyons
  - iii. Unanimous Approval