



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors Meeting

Video Conference: Monday, 27 June 2022, 16:00 Hours

- I. Roll Call:** Daniel Sheline (President); Shelith Hansbro (Vice President); Mike Lukas (Secretary); Felipe Zavala (Treasurer); Patrick Firman (Director); Richard Hart (Director); Kevin Lyons (Director); Brigette Trembly (Director); Jennifer Zakaras (Director)

- II. Call to Order:** 16:04 Hours

- III. Approval of Minutes & Reports:**
 - a. Board of Directors Meeting Minutes from 18 February 2022.
 - i. Motion: Daniel Sheline
 - ii. Seconded: Patrick Firman
 - iii. Unanimous Approval

- IV. Reports:**
 - a. President (Daniel): Will cover under new and old business.

 - b. Vice President (Shelith): At present time, IDOC has successfully achieved ACA Accreditation for the following facilities:

Pinckneyville CC – November 2020
Kewanee LSRC – October 2021
Illinois River CC – October 2021
Centralia CC – Scheduled for fall 2021, but postponed in August 2021 due to lack of medical staffing by the vendor, including but not limited to no Facility Medical Director, DON, Dentist, RNs, and LPNs. Since then, the HCUA has also been vacated.

Scheduled for fall 2022 are:

Menard CC – August 22-24, 2022

Fox Valley ATC – September 8-9, 2022

Taylorville CC – Initially scheduled for September 2022 but postponed in June 2022 due to the lack of medical staffing by the vendor, including but not limited to no Facility Medical Director, DON, Dentist, RNs, LPNs. Since then, they have no mental health on site currently.

Robinson CC – September 14-16, 2022

Big Muddy River CC – September 26-28, 2022

In fall 2023, IDOC will be targeting 4 new facilities and 1 for reaccreditation (dates to be determined later):

Decatur CC

Peoria ATC

Southwestern Illinois CC

Lawrence CC

Pinckneyville CC – This will be their 3-year reaccreditation cycle from the initial ACA audit in 2020.

- c. Treasurer (Richard & Felipe): As of 16 June 2022
 - i. Chase Account Balance: \$7,039.13
 - ii. PayPal Account Balance: \$2,277.25
 - iii. Total is \$9,316.38
- d. Secretary (Mike): The annual report has been filed with the Secretary of State and the updated list of Board members has been sent to ACA.
- e. Past President (Jerry): No Report
- f. Directors:
 - i. John Burle: No Report
 - ii. Patrick Firman: No Report
 - iii. Nicloe Haase: No Report
 - iv. Richard Hart: No Report
 - v. Kevin Lyons: No Report
 - vi. Brigitte Trembly: No Report
 - vii. Jennifer Ward: No Report

viii. Jennifer Zakaras: No Report

V. Old Business:

- a. 2022 Fall Training Conference – ICA will be using Purple Pass for registration this year. A meeting will be scheduled in a couple of weeks to discuss fees for the conference.
- b. Promotional Products for Training Conference – Board approved ordering 200 tote bags for \$252.00, 300 pens for \$123.00, and 500 2”x3” note pads for 365.00. Total cost for all items will be \$740.00 plus shipping.
- c. 2021 Federal Tax Filing – Felipe contacted Seldon Fox, and they filed our paperwork electronically on behalf of ICA.
- d. Zoom Meeting Fee – The Board discussed purchasing an unlimited license for ICA. Director Zakaras offered to allow ICA to use her agency’s Zoom account and to schedule future meetings for the ICA Board so that ICA would not have to purchase a license at this time.

VI. New Business:

- a. ICA was contacted by Coresair Mack, the President Elect, of the Illinois Mental Health Counselors Association. He is looking for someone to be their keynote speaker at their conference in 2023 that is a knowledgeable mental health clinician to speak on mental health for both inmates and staff in correctional facilities. Vice President Hansbro will put them in contact with someone from IDOC.
- b. ICA Officers Election – President, Vice President, Secretary, and Treasurer positions are up for election this fall.

VII. Meeting Adjournment: 16:33 Hours

- a. Motion to adjourn meeting:
 - i. Motion: Jennifer Zakaras
 - ii. Seconded: Richard Hart
 - iii. Unanimous Approval