



## ***ILLINOIS CORRECTIONAL ASSOCIATION***

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### **Illinois Correctional Association / Board of Directors Meeting**

Video Conference: Monday, 26 September 2022, 16:00 Hours

- I. Roll Call:** Daniel Sheline (President); Shelith Hansbro (Vice President); Mike Lukas (Secretary); Patrick Firman (Director); Nicole Haase (Director); Richard Hart (Director); Jennifer Zakaras (Director)
  
- II. Call to Order:** 16:06 Hours
  
- III. Approval of Minutes & Reports:**
  - a. Board of Directors Meeting Minutes from 27 June 2022.
    - i. Motion: Patrick Firman
    - ii. Seconded: Nicole Haase
    - iii. Unanimous Approval
  
- IV. Reports:**
  - a. President (Daniel): Report will be covered under old and new business.
  
  - b. Vice President (Shelith):
    - i. IDOC has some staffing changes since our last meeting:
      - 1. Alyssa Williams is the Assistant Director
      - 2. Latoya Hughes is the Chief of Staff
      - 3. Justin Hammers is the Chief of Operations
      - 4. Angela Locke – Deputy Director – Region 2
  
    - ii. Three IDOC facilities have gone through accreditation and will present to the ACA panel in January.

1. Congratulations to the Fox Valley Adult Transition Center, Chief Margarita Mendoza (also currently acting site supervisor), ACA Chairperson Eva Rivera, ACA Co-Chairperson Jonathan Kelly, and all the Fox Valley ATC staff members for their recent achievement of 100% compliance on mandatory standards (31 total) and 100% compliance on non-mandatory standards (196 total) during their ACA Accreditation Audit that took place September 8-9, 2022.
2. Congratulations to the Robinson Correctional Center, Warden Rachel Dodd, AWP William Loy, ACA Chairperson Jenna Hankins, ACA Co-Chairperson Jessica Basile, and all the Robinson CC staff members for their recent achievement of 100% compliance on mandatory standards (60 total) and 100% compliance on non-mandatory standards (431 total) during their ACA Accreditation Audit that took place September 12-14, 2022.
3. Congratulations to the Big Muddy River Correctional Center, Warden Richard “Greg” Morgenthaler, AWP Kimberly Hvarre, ACA Chairperson Julie Sullivan, ACA Co-Chairperson Brad Wilson, and all the Big Muddy River CC staff members for their recent achievement of 100% compliance on mandatory standards and 99% compliance on non-mandatory standards during their ACA Accreditation Audit that took place September 26-28, 2022.

c. Treasurer (Richard & Felipe): As of 26 September 2022

- i. Chase Account Balance: \$6,218.05
- ii. PayPal Account Balance: \$2,277.25
- iii. Total is \$8,495.30

d. Secretary (Mike): John Burle has been removed as a Director since he is no longer employed by IDOC and we have been unable to make contact with him by phone or email.

e. Past President (Jerry): No Report

f. Directors:

- i. Patrick Firman: No Report
- ii. Nicloe Haase: No Report

- iii. Richard Hart: No Report
- iv. Kevin Lyons: No Report
- v. Brigitte Trembly: No Report
- vi. Jennifer Ward: No Report
- vii. Jennifer Zakaras: No Report

**V. Old Business:**

- a. 2022 Fall Training Conference – To date we have 24 people registered for the training conference. The Board discussed the agenda for the conference and made some updates. There are several exhibitors that have signed up and a few more in the process. Everything will be finalized for the conference in the next few weeks.
- b. ICA Officers Election – President, Vice President, Secretary, and Treasurer positions are up for election this fall. Membership has until close of business on Friday, 07 October 2022, to submit their name or nominate someone for an Officer position. As of this date we are need a Secretary and Treasurer. Appointment of Officers will be made by the Board of Directors at the Annual Members Meeting on Wednesday, 02 November 2022, after the Fall Training Conference.

**VI. New Business:**

- a. Bylaws Update – The Bylaws need to be reviewed and updated since this has not been done since 2015. Once the conference is completed, the Board will work on reviewing and updating the Bylaws.

**VII. Meeting Adjournment: 16:45 Hours**

- a. Motion to adjourn meeting:
  - i. Motion: Jennifer Zakaras
  - ii. Seconded: Patrick Firman
  - iii. Unanimous Approval