



ILLINOIS CORRECTIONAL ASSOCIATION

PO Box 4737

Chicago, IL 60680-4737

www.Illinois-Correctional-Association.com

info@illinois-correctional-association.com

Illinois Correctional Association / Board of Directors Meeting

Teleconference: Wednesday, 09 December 2020, 09:00 Hours

- I. Roll Call:** Daniel Sheline (President); Shelith Hansbro (Vice President); Richard Hart (Treasurer); Mike Lukas (Secretary); Jerry Butler (Past President); Kevin Lyons (Director)
- II. Call to Order:** 09:09 Hours
- III. Approval of Minutes & Reports:**
 - a. Board of Directors Meeting Minutes from 09 September 2020.
 - i. Motion: Jerry Butler
 - ii. Seconded: Kevin Lyons
 - iii. Unanimous Approval
- IV. Reports:**
 - a. President (Daniel): Will give report under new and old business.
 - b. Vice President (Shelith): Pinckneyville Correctional Center was recently accredited by ACA. It is the first ACA Accredited IDOC facility in Illinois in about 10 years and IDOC is working on getting more facilities accredited.
 - c. Treasurer (Richard): As of 09 December 2020
 - i. Chase Account Balance: \$8,374.33
 - ii. PayPal Account Balance: \$1,578.04
 - iii. Total is \$9,952.37

- d. Secretary (Mike): Will give report under old business and cover the election results.
- e. Past President (Jerry): No Report
- f. Directors:
 - i. James Edwards: No Report
 - ii. Steve Laudick: No Report
 - iii. Kevin Lyons: No Report
 - iv. Jim Thomas: No Report
 - v. Jennifer Zakaras: No Report

V. Old Business:

- a. Training Conference Update – President Sheline will be reaching out to the hotel before the end of the year for an update on their status with the COVID situation. The Board will hold a meeting in January to determine if the conference planned for March will proceed or be postponed.
- b. Election Results – Everyone was running unopposed, so a formal election was not held. The only changes in positions were that Shelith Hansbro became the Vice President and Steve Laudick became a Director.

VI. New Business:

- a. Appointment of Patrick Firman as a Director of the Illinois Correctional Association.
 - i. Motion: Kevin Lyons
 - ii. Seconded: Jerry Butler
 - iii. Unanimous Approval
- b. Request from Peru State College to provide a link on our website to their online program for a bachelor's degree in Criminal Justice. They would also like us to post articles from their blog specifically focused on preparing and successfully graduating from an online degree program. The Board discussed the request and agreed that this would be a good opportunity for the ICA membership and opted to provide a link on the ICA website as requested. Secretary Lukas will be reaching out to the college and see if they would be interested in being an exhibitor at the upcoming conference.

- c. Request from Gun Tower Coffee (GTC), who would like to offer a partnership with the Illinois Correctional Association that will help to finance any officer crisis fund or equivalent charity such as the Sam Sublett Award and Scholarship Program through the sale of their coffee roasts. The company was started in 2019 by a retired Correctional Officer and is based in Livonia, Michigan. The Board discussed the request and President Sheline will be reaching out to GTC to get more information on their request. It will be discussed further at the next Board Meeting after President Sheline updates the board on the information he received.
- d. Request from Assistant Professor Mijin Kim at Illinois State University in the Department of Criminal Justice Sciences to assist with a potential research opportunity. Assistant Professor Kim and his colleague, Dr. So Young Song, are currently developing a research project designed to improve Correctional Officer's safety and wellness via wearable technology (i.e., smartwatches). They are requesting ICA to send out an online survey to membership which would take about 10-15 minutes to complete. The Board discussed the request and will not make a decision on this request until the survey questions are received for review. It will be discussed further at the next Board meeting.
- e. An agency reached out to ICA and asked if it had a job posting link on the ICA website. Currently, there is no such link. The Board discussed adding a link for job postings. It was agreed that it would be a good idea and Secretary Lukas will work on establishing the link and post any job opportunities that are received by ICA.
- f. Treasurer Hart advised that when he checked the ICA P.O. Box there was a renewal form in the mailbox. Secretary Lukas advised that the P.O. Box was set up for automatic online renewal by Director Thomas. As far as Secretary Lukas knew, it was renewed online as scheduled, but would login, check the status, and report back to the Board at the next meeting.
- g. The IRS sent a letter to the ICA P.O. Box stating that the tax filing for 2019 was not sent in. Treasurer Hart will be contacting Selden Fox Ltd. to find out if it was or was not filed by them and report back to the Board with his findings at the next meeting.
- h. The Attorney General's Office returned the check that was sent in with the annual paperwork for ICA. They advised that we did not have to pay the filing fee.
- i. There was some legal liability and risk management training information sent to the ICA P.O. Box. If anyone on the Board wants the information, Treasurer Hart will email it to them.

VII. Meeting Adjournment: 09:55 Hours

- a. Motion to adjourn meeting:
 - i. Motion: Shelith Hansbro
 - ii. Seconded: Daniel Sheline
 - iii. Unanimous Approval